



निविदा दस्तावेज

TENDER DOCUMENT

एक नजर में निविदा के महत्वपूर्ण बिंदु/Important points of the tender at a glance:

निविदा का शीर्षक/Title of the Tender:	Repair & Maintenance – School Building A. White Wash And Paint Work B. Tiles Work C. Brick, Plaster, Sanitary And Cement Work D. Iron, Steel And Aluminium Work E. Glass And Fibre Glass Work F. Wood And Other Work G. Electrical/Electronic Items H. Hardware (Sanitation/Plumbing) Items I. Rate For AMC/ Electrical/ Plumbing/ Welder & H/W (Sanitation/Plumbing)
निविदा का प्रकार /Type of the tender	Open and advertised. Two bid system.
निविदा की कोटि/Tender Category	Goods and Services
निविदा प्रकाशन की तिथि/Date of publication of tender	01/10/2023 Amar Ujala Publication
निविदा दस्तावेज बिक्री आरम्भ करने की तिथि /TenderDocument Sale Start Date	03/10/2023 1000 Hrs.
निविदा प्रपत्र जमा करने की आरम्भिक तिथि /Bid submission start date	03/10/2023 1000 Hrs.
निविदा दस्तावेज बिक्री बंद करने की तिथि / Tender Document Sale end Date	23/10/2023 1600 Hrs
निविदा जमा करने की अंतिम तिथि / Last date of submission of tender	Date:26/10/2023 up to:1600 Hrs.
निविदा प्रक्रिया /Bidding System	Two bid System(Technical Bid-Envelop: I, Financial Bid- Envelop: II)
निविदा दस्तावेज का मूल्य /Price of Tender document	Rs.1000/- (Rupees one thousand only.)-Non-refundable.
निविदा दस्तावेज का मूल्य राशी को जमा करने का माध्यम / Mode of deposit of tender document price.	Online & Offline. In the office of Kendriya Vidyalaya Moradabad.
वायदा राशी /Earnest Money Deposit*	Rs.75000/- (Rupees Seventy Five Thousand Only) refundable without interest. *The National Small Scale Industries Corporation Ltd. (NSIC) under Single Point Registration Scheme and holding a valid Registration certificate with NSIC, are exempted from payment of 'Earnest Money Deposit'.
निष्पादनसुरक्षा जमा /Performance Security Deposit*	Rs.150000/- (One Lakh Fifty Thousand Rupees Only) refundable without interest. *valid for fourteen months from the date of award of the contract. *Performance security shall be refunded without interest within 60 days after successful completion of the contract period.
बिड की वैधता अवधि /Bid validity period	90 day from last date.
निविदा जमा करने का माध्यम/Mode of deposit of tender Documents	Registered or Speed Post Only.
निविदा जमा करने का पता /Address for deposit of tender documents	THE PRINCIPAL KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY MORADABAD- 244001
निविदा दस्तावेज का वायदा राशी को जमा करने का माध्यम / Mode of deposit of EMD.	Offline. Separate DEMAND DRAFT(DD) or BANKER'S CHEQUE or PAY ORDER of EMD in favor of PRICIPAL, KENDRIYA VIDYALAYA MORADABAD VVN A/C and payable at MORADABAD.
निविदा खोलने की तिथि एवं समय /Date & Time of opening tender	27/10/2023(Friday) at 1200Hrs.



निविदा दस्तावेज TENDER DOCUMENT

Sub: Inviting Bid for Repair & Maintenance – School Building

Sir/Madam,

1. The KendriyaVidyalaya Moradabad, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of KendriyaVidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.
2. Sealed competitive Bids in two bid system are invited by The Principal, KendriyaVidyalayaRailway Harthala Colony, Moradabad-244001from the reputed/registered Consultant/Service Provider Firm for providing Rate of following goods/services through contract initially for a period of 01 (one) year as indicated below:-

A. Servicerequired:-

S.No	Brief Description of Good &Services	Specifications	Duration	Scope of Work
1.	Repair & Maintenance – School Building A. White Wash And Paint Work, B. Tiles Work C. Brick, Plaster, Sanitary And Cement Work D. Iron, Steel And Aluminium Work E. Glass And Fibre Glass Work F. Wood And Other Work G. Electrical/Electronic Items H. Hardware (Sanitation/Plumbing) Items I. Rate For AMC/ Electrical/ Plumbing / Welder & H/W (Sanitation/Plumbing)	Repair & Maintenance – School Building (as per the requirement of the Vidyalaya)	1 year	KendriyaVidyalaya Moradabad, Railway Harthala Colony, Pin-244001

1. QuotedPrice:

- (a) The rate quoted shall be fixed for the duration of the contract and shall not be subject to adjustment except the statutory provisions, if amended.
- (b) The Bidder shall deposit **Rs.75,000/-** in the form of DD/Cheque /Bank Guarantee valid for 135 days after the date of submission of bids or DD /Cheque /Pay Order drawn in favour of **KENDRIYA VIDYALAYA MORADABAD VVN A/C payable at Moradabad** as earnest money deposit along with the Bid. The earnest money shall be returned to the unsuccessful bidders after the award of the contract.
- (c) **Exemption from payment of EMD:** The National Small Scale Industries Corporation Ltd. (NSIC) under Single Point Registration Scheme and **holding a valid Registration certificate with NSIC, are exempted from payment of 'Earnest Money Deposit'. The firm must have to submit enclose documentary proof of this effect.**
- (d) The selected firm has to furnish performance security in the form of Bank Guarantee/Cheque/DD for an amount of **Rs.150000/- (One Lakh Fifty Thousand Rupees Only)** valid for fourteen months from the date of award of

the contract. The Performance security shall be submitted within 10 days from the date of Notification of Award. The earnest money shall be returned only after the Performance security is submitted by the Contracting Agency. Performance security shall be refunded without interest within 60 days after successful completion of the contract period.

(e) Telex or Facsimile Bids are not acceptable.

2. Each Bidder must submit only one Bid.

3. **Validity of Bid:** The Bid shall remain valid for a period not less than 90 days after the deadline fixed for submission of Bids.

4. **BIDDING PROCEDURE:**

It is proposed to have a **Two Bid System** in this Tender, i.e. Technical Bid and Financial Bid.

A. **Technical Bid:** The bidder should specifically provide full details of the Agency in this Bid. The Technical Bid is placed at **Annexure- I (Part: i-iii)** and the same is to be filled by the bidding firm. A checklist of documents to be enclosed with the “Technical Bid” is placed at **Annexure-II and also filled Annexure-III** towards last three year experience in related field the full details are to be put in a sealed cover super scribed with the words “TECHNICAL BIDS” and addressed to **THE PRINCIPAL KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY, PIN-244001. Please note that the prices should not be indicated in the Technical Bid.**

B. **Financial Bid:** The bidder should submit the Financial Bid as per Annexure-IV in a separate sealed cover, super scribed with the words “FINANCIAL BID” and addressed to **THE PRINCIPAL, KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY PIN-244001, along with covering letter for submission of financial bid given at Annexure-IV.**

Both the covers, i.e. Technical Bid and Financial Bid are to be put in a single sealed cover super scribed with “Bids for ‘REPAIR & MAINTAINENCE-SCHOOL BUILDING in **KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY, PIN -244001.**” and addressed to **THE PRINCIPAL KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY PIN-244001.**

The Technical Bid shall be accompanied by a Bank Guarantee of Rs.75,000/-valid for 135 days after the date of submission of bids or DD/Cheque/Pay Order of Rs.75,000/-drawn in favour of **PRICIPAL, KENDRIYA VIDYALAYA MORADABAD VVN A/C** payable at MORADABAD towards EMD. Technical Bids received without the EMD or not fulfilling the prescribed conditions, will be summarily rejected and decision of **THE PRINCIPAL KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY, PIN-244001** in this regard shall be final and binding. Only those bidders, who’s Technical Bids are complete in all respects and satisfy the laid down conditions, will be considered for financial bids. No further correspondence by the bidder shall be entertained after the last date of submission of the Tender. A Tender Opening Committee shall open technical bids on **27/10/2023 at 1200Hrs.**

Financial Bids of only those who qualify in the Technical Bid will be opened thereafter or the next day (if the document of technical bid are not verify on the same the day the financial bid).

5. **EVALUATION OF BID:**

The indenter will evaluate and compare the Bids determined to be substantially responsive i.e. which are properly signed, and conform to the terms & conditions in the following manner:

- (i) The bid will be treated as non-responsive if following documents are not attached:-
- (ii) Brief profile of the company and evidence to establish that the bidder has successfully executed contracts of similar nature and magnitude in the last 3 (three) years.
- (iii) Audited Balance Sheet & Profit and Loss Account.
- (iv) List of clients during last 3 years along with cost of assignment.
- (v) PAN No. and copy of last assessment order / copy of IT return.
- (vi) Attested copy of proof of Service Tax Registration & GSTIN number. (However Kendriya Vidyalayas are exempted from service tax & GST)

6. DD/Bank Guarantee of Rs.75,000/- valid for 135 days after the date of submission of bids or DD / Cheque / Pay Order of Rs.75,000/- drawn in favour of **PRICIPAL, KENDRIYA VIDYALAYA MORADABAD VVN A/C.**

7. The evaluation will be done for all the items put together. Indenting Office will award the contract to the lowest evaluated responsive bidder.

8. **GENERAL TERMS AND CONDITIONS**

- The said contract would cover the civil requirement on need basis.

- The satisfactory work completion certificate shall be submitted along with the bills.
- Any delay in submission of the bill as above will be at your risk and cost.
- No overwriting or corrections will be allowed on bills or documents.
- The contractor shall ensure that labour engaged for work are paid at least minimum wage and having insurance etc. as per the existing law from time to time. The contractor shall follow the rules and regulations of the Labour Department's, Central /State laws, rules and regulations from time to time.
- The contractor shall work under the direction of the committee in-charge of this contract.
- Kendriya Vidyalaya Moradabad will not bear any responsibility for any loss or damages of the material used by the contractor for this contract in case of any accident, theft, quarrel and unforeseen circumstances.
- The contract may be terminated by Kendriya Vidyalaya Moradabad in case of repeated delays in starting the work. In such a case, no compensation will be claimed by the constructor.
- The said contract may be terminated by giving one month notice by the Kendriya Vidyalaya Moradabad side.
- The sample of material to be used in the work shall be made available and get approved before the start of the work from the Committee in-charge.
- In case the contractor fails to complete work or fails to keep up with the schedule by the committee in-Charge, the penalty @ Rs 200 per day or part thereof would be deducted from the bills for each such failure. Further to this, actual expenses incurred by the officials are to be reimbursed by the Contractor. In case of any dispute, anomalies or difference of opinion, the decision of the principal KVS shall be final and binding.
- The contractor shall not be allowed to outsource any part of the contract work to any subcontractor.
- Kendriya Vidyalaya Moradabad shall reserve the right to cancel the contract without assigning any reason thereof.
- Kendriya Vidyalaya Moradabad also reserves the right to increase or decrease the work during the contract period with prior intimation to the contractor.
- The works are required to be done on General Holidays and Sundays also, if required.
- The contractor shall be the employer of his workers and KVS will not be held responsible fully or partially for any dispute that may arise between the contractor and his workers.
- In the case of any accident resulting in loss or damage to the property of KVS the sole responsibility of any legal or financial implications would lie with the contractor. KVS, will have no liability whatsoever.
- This document states the complete information of the date of submission and opening of tenders, period allowed for the work, etc. The tenderers shall be deemed to have studied the items, specifications, and details of the supplies to be made within the time schedule attached and to have acquainted himself/ themselves with the conditions attached. The bidders/their representatives are permitted to be present at the time of the opening of the tenders.
- The rates are to be quoted in whole Indian rupee (not in paisa) and should be F.O.R. KVS inclusive of all taxes as applicable. Only in the event of acceptance of the tender supply order will be issued to the firm. The responsibility of mentioning the correct rate lies with the firm. The rates quoted by the contractor shall hold good up to one year.
- There should not be any overwriting or correction in the quotation. If a figure is to be amended, it should be neatly scored out, the revised figure should be written above and the same should be attested with full signature by the same signatory with stamp, who signed the tender. In the absence of the attested corrections the tender is liable to be rejected.
- The firm should never have been blacklisted by any Govt./Pvt. Organization as on date. The same needs to be submitted on an affidavit duly notarized. However, given the credentials of the bidder, the undersigned reserves all the rights of any discretion in this regard.
- On acceptance of the tender, it will become a contract and the contractor shall be bound by the terms and conditions of the tender. If the contractor fail to supply the article/provide services within the time

stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the article from the market or get the rest of the contract completed by any other person(s) or firm and the difference of price, if any shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.

- In the event of acceptance of the quotation and placing of the order for purchase the articles/Providing services may be subjected to inspection by the undersigned or his representative and are liable to be rejected if the articles supplied/ providing services are not according to the approved items or do not confirm to the specification prescribed. The successful tenderers will have to supply the articles within 05 days of the issue of the supply order at a place mentioned in the supply order.
- Along with the quotation, a copy of the GST certificate and Income Tax clearance Certificate, etc. are required to be submitted. The quotation of an unregistered firm will not be accepted.

9. AWARD OF CONTRACT:

- The indenter will award the contract to the bidder whose bid has been determined to be substantially responsive and who has offered the lowest price as per para 1(a). In case of tie between two or more than two technical bid qualified bidders following criteria of assessment would be followed:
- Company having Experience in working in Kv's /Educational Institutions will be Preferred.
- The indenter prior to the expiration of the Bid validity period will notify the bidder whose Bid is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Contract.
- Notwithstanding the above, the indenter reserves the right to accept or reject all Bids and to cancel the bidding process and reject all Bids at any Time prior to the award of the contract.

10. Last date and time of receipt of Bids: You are requested to submit the sealed Bids superscribed on the Envelope as Bids for **'REPAIR & MAINTAINENCE- SCHOOL BUILDING'** in **KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY PIN-244001**. On or before 26/10/2023 by 1600Hrs. The tenders will be opened on **27.10.2023 at 1200 Hrs** at **THE PRINCIPAL KENDRIYA VIDYALAYA MORADABAD RAILWAY HARTHALA COLONY, PIN-244001** in the presence of bidders/authorized Representative (letter of authorization along with identity proof shall be submitted by the representative) If any on **27/10/2023**. If the last date of depositing and opening of tenders happens to be declared holiday. Then the Tenders will be deposited/opened on the next working day, other terms and conditions and the time schedule Remaining unchanged. The indenter look forward to receive the Bid in the format of Bid attached only and appreciate the interest of the service provider in the Vidyalaya office.

Yours faithfully

Principal
Kendriya Vidyalaya Moradabad
Railway Harthala Colony.